

# RDFC –Community Capital Loan LOAN FUND APPLICATION

Total Project Amount: \_\_\_\_\_

RDFC Community Capital Loan Amt: \_\_\_\_\_ (< than 50% of the loan)

Proposed RDFC Loan Term Length in Years: \_\_\_\_\_ (up to 10 years)

1. Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Work Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

2. Project Name: \_\_\_\_\_

Projected Start Date: \_\_\_\_\_ Projected Completion Date: \_\_\_\_\_

Loan Recipient Business/Entity Name: \_\_\_\_\_

Business Type: (retail-service-manufacturing etc) \_\_\_\_\_

3. Summary Description of Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Sources of Project Funding (include dollar amounts):

_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____

5. Uses of Project Funding:

_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____
_____	\$	_____	\$	_____

6. Identify number of jobs created or retained and describe any new products/services that will be provided.

\_\_\_\_\_  
\_\_\_\_\_

Applicant: Business Fed ID Number \_\_\_\_\_

The undersigned attests all applicant information is true to the best of their knowledge and hereby agrees to submit a project summary in writing to RDFC 3 months after project completion and upon notice of loan approval agrees to sign and have a loan document with a repayment schedule and promissory note as provided with the lead/master note and as approved by RDFC.

Applicant - Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Checklist of Enclosures:**

- \_\_\_ Copy of Complete Application
- \_\_\_ Letter of Commitment from other loan participants (if applicable)
- \_\_\_ Financial Statement & annual revenue sources (if applicant is a local EDC – JDA or local political subdivision)
- \_\_\_ Other guidelines for the Community Capital Loans – Describe Fund Uses – Describe Plan – Matching Requirements, Resolution by Board, Financial as noted above.
- \_\_\_ Resolution by Board to enter into a loan with RDFC

**\*\*\*NOTE: Upon Loan Approval – it must close within 180 days or the offer will expire.\*\*\***

Return completed applications to:

RDFC-NDAREC  
PO Box 727  
Mandan, North Dakota 58554

Contact: Lori Capouch  
Office Phone (701) 667-6444  
Email: lcapouch@ndarec.com

## Press Release Information Sheet

The information on this sheet may be used for public releases in announcements, press releases and other public information.

### Applicant Information

Contact Person		Telephone Number	
Address	City	State	ZIP Code

### Project Information

Title of Project	
Project Start-Date	Project Completion Date
Brief summary of the project:	
Total Funds Requested from RDFC	
Total Project Budget	
What will the loan funds be used for?	
Name	Title
Signature	Date

IF ADDITIONAL SPACE IS NEEDED PLEASE ATTACH SEPARATE SHEETS.