

Help tell the story of North Dakota's electric cooperative community.

The North Dakota Association of Rural Electric Cooperatives (NDAREC) in Mandan, N.D., is seeking a Managing Editor to lead the planning, creation and production of *North Dakota Living* magazine while supporting broader communications efforts. This role manages editorial content, collaborates with colleagues, writers, designers and photographers, and ensures high-quality journalism that strengthens relationships with member cooperatives.

NDAREC offers:

- Competitive salary of \$85,000 to \$95,000 DOE, plus paid sick and vacation leave
- Excellent benefits including health insurance with a health savings account contribution, dental and vision insurance, life and accident insurance, short- and long-term disability, a generous 401(k) plan and several others
- Exceptional association culture that is connected, rewarding, flexible, collaborative, challenging, fun and purpose-driven
- Modern, high-quality work environment with private offices, collaborative workspaces, updated technology and an onsite workout room

What you'll do:

- Lead editorial creation and production of *North Dakota Living* magazine
- Write, edit, and assign compelling content
- Coordinate freelancers, layouts and production schedules
- Oversee layout, schedules and final proofs to ensure quality and deadlines
- Support strategic communications and branding efforts
- Create and publish content across digital and social media platforms

What we're looking for:

- Thoughtfully manage editorial planning, workflows and deadlines
- Write and edit clearly and confidently, with strong AP Style proficiency
- Creatively develop content for digital and social media platforms
- Collaborate easily across teams while coordinating projects
- Apply good visual judgment to content presentation
- Bring strong attention to detail and sound editorial decision-making
- Experience in trade associations or membership organizations is a plus

Experience and education:

- 5yrs of editorial or communications experience in publishing, media or a related role
- Prefer a degree in journalism, communications or a related field; an equivalent of 5yrs education and experience will be considered

Application Submission:

Provide a cover letter, resume and **writing sample** to Tavi Leier, HR Manager, at careers@ndarec.com or P.O. Box 727, Mandan, ND 58554.

Application Deadline: April 27, 2026